

# Department of Tourism, Government of Kerala

## Classification of Kerala Tourism Ayurveda Centres

Name of Unit: **Naturopathy**

Date of Inspection:

Application No. & Date: **AC/2021/1006 • 07-12-2021**

### Documents submitted

Sl. No.	Documents required for classification	Yes/No	Remarks
1	Acceptance of regulatory condition in Rs.200/- Stamp Paper		
2	Copy of Memorandum and Articles of Association (If company)		
3	Copy of Partnership Deed (If Partnership firm)		
4	Lease agreement in case of leased property (Minimum lease period should be more than 3 years)		
5	Copy of Ownership certificate of building		
6	Copy of Possession certificate of land		
7	Copy of up to date license from Panchayath/ Municipality/ Corporation to run Ayurveda Centre		
8	Up to date tax receipts of land		
9	Up to date tax receipts of building		
10	Police clearance certificate from the Local Station House Officer		
11	Tariff including the details of Treatment, duration, rate		
12	Doctor's Degree Certificate		
13	Doctor's registration certificate		
14	Government approved certificate of one male masseur		
15	Government approved certificate of one female masseur		

16	Copy of appointment orders of Doctor and Government approved masseurs		
17	Phone number, email address, web address etc of the unit		

Chairman and Convenor  
Ayurveda Classification Committee

**Checklist of facilities and services**

Sl No	Condition	Ayur Silver	Ayur Gold	Ayur Diamond	Yes/No	Remarks
<b>A</b>	<b>General</b>					
1	The unit should be operational for the last six months prior to the date of application with necessary license from the local bodies	N	N	N		
2	The Centre and premises should be kept clean and hygienic	N	N	N		
3	Privacy of patients should be ensured during patient examination and treatment	N	N	N		
4	All health staff in the Ayurveda centre should have uniform and name badge	N	N	N		
5	Complaint and suggestion box should be available in the waiting area	N	N	N		
6	Sufficient road/vehicle access	N	N	N		
7	The centre should be located in picturesque location with pleasant ambience	D	D	N		
8	The centre should conduct health programmes health camp, awareness programmes for the guests twice in a year and details should properly recorded.	D	D	N		
<b>B</b>	<b>Registers and Records</b>					
1	Attendance register for all staffs	N	N	N		

2	Case records [OP ticket, patient register, case sheets, treatment register, discharge card] should be filed in a systematic manner	N	N	N		
3	The summary of patients conditions and treatments given should be included in the discharge summary	N	N	N		
4	Prescriptions should be written in specified location in the case sheet by the treatment doctor	N	N	N		
5	Medication orders should be clear, legible, dated, timed and signed	N	N	N		
6	Staff record containing qualification, training, appointment order	N	N	N		
7	C form submission should be done in proper manner and in record	N	N	N		
8	Feedback Register should be available	N	N	N		
<b>C</b>	<b>Display</b>					
1	Health Programmes details with duration and rate should be well exhibited	N	N	N		
2	There should be sufficient Signage in English for Treatment room, Consultation room, Pharmacy, Herbal Garden, Yoga Hall etc	N	N	N		
3	Various Departments, names of Doctors available, timing of OP and services should be well displayed.	N	N	N		
4	Proper signage for male and female treatment room	N	N	N		
5	The rights and responsibilities of patients in the prescribed format should be displayed	N	N	N		
6	Fire and emergency procedure notices should be displayed	N	N	N		

<b>D</b>	<b>Public area</b>					
1	Lobby/reception area with a minimum size of 100 sq.ft with facilities for keeping luggages	N	N	N		
2	Waiting chairs should be available in adequate numbers for the patients	N	N	N		
3	Telephone facility (landline / mobile)	N	N	N		
4	Purified drinking water facility	N	N	N		
5	The unit should have Internet facility for their day to day affairs	N	N	N		
6	Facilities for differently abled persons such as ramps, wheel chairs etc	N	N	N		
7	Adequate parking space	D	N	N		
<b>E</b>						
1	Qualified Doctors with A class registration from Travancore Cochin Medical Council [Minimum one number]	N	N	N		
2	Government approved male masseur[Minimum one number]	N	N	N		
3	Government approved female masseur[Minimum one number]	N	N	N		
4	English speaking front office staff	D	N	N		
5	24 hour doctor facility should be available [2 numbers for Ayur Diamond “ 1 male and 1 female]	D	D	N		
<b>F</b>	<b>Treatment Room</b>					

1	Minimum number of treatment rooms “ 2 Numbers (One for male and one for female) having a minimum size of 100sq ft (width not less than 8 ft)	N	N	N		
2	Size of the Table. [Minimum size 7ft x 3ft in each treatment room, made up of good quality wood/ fibre glass]	N	N	N		
3	Gas / Electric Stove should be present in treatment room [If gas stove, cylinder should kept outside the treatment room]	N	N	N		
4	Medicated hot water facility should be available for bathing and other purpose	N	N	N		
5	Treatment rooms should not be air conditioned and the exhaust fan should be attached	N	N	N		
6	Bathrooms with toilet should be adjacent/attached to the treatment rooms separately for gents and ladies	N	N	N		
7	Wall clock should be available inside the treatment room	N	N	N		
<b>G</b>	<b>Medicines</b>					
1	Intake medicines used should be GMP certified	N	N	N		
2	Adequate amount of emergency medicines and first aid should be stocked at all time	N	N	N		
3	Medicines should be stored in clean, well lit and ventilated environments as specified by the manufacturer	N	N	N		
<b>H</b>	<b>Other Facilities</b>					
1	Steam bath facility	N	N	N		

2	One consultation room with a minimum size of 100 sq ft (width not less than 8 ft). The room should be well equipped with medical instruments, like B.P apparatus, Stethoscope, an examination Couch, Weighting machine etc.	N	N	N		
3	There should be two separate rest rooms/observation (minimum size 100 sq ft, (width not less than 8 ft), if the centre is not attached to a hotel/ resort/ hospital	N	N	N		
4	Wheel chairs/ trolleys with safety beds should be available in the unit [Minimum one number]	N	N	N		
5	Gloves, masks, soaps and disinfectant should be available and used properly	N	N	N		
6	Sterilisation and disinfection facilities should be available	N	N	N		
7	Sufficient front office/administrative area	N	N	N		
8	Staff room	N	N	N		
9	There should be separate department for housekeeping with minimum one house keeper	N	N	N		
10	There should be proper waste disposal system	N	N	N		
11	There should be proper system for periodic pest control	N	N	N		
12	Guest rooms with all facilities [Minimum 3 numbers for Ayur Gold and 5 numbers for Ayur Diamond]	D	N	N		
13	Energy saving lighting systems such as solar/CFL/LED alone should be used	D	N	N		
14	Exclusive kitchen & service area with fssai certificate preferably with Ayurveda cuisine	D	N	N		

15	There should be good dining room with quality furniture	D	N	N		
16	There should be proper Laundry service	D	N	N		
17	There should be a Herbal Garden attached to the centre having plant names neatly and permanently labelled [With minimum 50 species for Ayur Gold and minimum 100 species for Ayur Diamond]	D	N	N		
18	Meditation/ Yoga centre should be there	D	D	N		

<b>I</b>	<b>Safety &amp; Security</b>					
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1	There should be Surveillance cameras for safety and security	D	D	N		
2	There should be proper security arrangements	D	N	N		
3	Fire extinguishers should be available in the treatment rooms as well as other areas	N	N	N		

<b>J</b>	<b>Responsible Tourism</b>					
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1	Agreement signed with RT units/Local Kudumbasree SHGâ€™s for the purchase of Local Products.	D	N	N		
2	Differently abled friendly and accessible tourism infrastructure like ramps, disabled friendly toilets, Braille material etc	D	N	N		
3	Ensuring RT units for Art group performance & Local festival experience for guest	D	D	D		
4	Conducting programs for Medical Awareness, Medical Camps or other activities with NGOs/LSGs for local people	D	D	D		
5	Energy efficient practices such as solar energy biogas LED etc	D	D	D		

N: Necessary, D: Desirable

**Signature of committee members with date**

**INSPECTION REPORT OF THE AYURVEDA CLASSIFICATION COMMITTEE**

The committee has inspected the Ayurveda unit **Naturopathy, dszfsfg dsfdfsdfsdf** on  
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**Decision of the Committee**

The unit can be approved as an Ayurveda Centre classified as .....

Remarks:

OR

As the unit does not satisfy the requirements as per the stipulation of Department of Tourism, Government of Kerala, it could not be approved and classified.

Remarks:

<b>Committee members</b>	<b>Name and Designation</b>	<b>Signature with date</b>
Director, Department of Tourism / Representative of Director, Department of Tourism		
Director, Indian System of Medicine /Representative of Director, Indian System of Medicine		
Professor (Kayachikitsa Department) of Government Ayurveda Colleges		
Responsible Tourism Mission State Co- ordinator/Representative of Responsible Tourism Mission		



Representative of Indian Association of Tour Operators (IATO)		
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