

# Department of Tourism, Government of Kerala

## Classification/Reclassification of Homestays

(Ref: G.O.(Rt) No.19/2019/Tourism dated 02/11/2019 & G.O.(Rt) No.03/2020/Tourism dated 16/01/2020)

### Inspection Report Consolidated details of the Unit

<b>Application No. &amp; Date</b>	HS/2022/1002 • 20-07-2022											
<b>District of the Homestay unit</b>	Thiruvananthapuram											
<b>Renewal of classification</b> (if yes specify previous classification certificate number and classification category) <b>/ fresh application</b>												
<b>Name of Homestay</b> (The word 'Homestay' should follow the name)	Anies Garden Homestay											
<b>Address of the unit</b>	NCC Rd, Samithy Nagar, Ambalamukku, Thiruvananthapuram,											
<b>Phone numbers</b>												
<b>Email addresses</b>												
<b>Web address</b>												
<b>Owner's name</b>												
<b>Owner's address</b>												
<b>Details of building</b>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;"><b>Building Number</b></td> <td></td> </tr> <tr> <td><b>Name of the local body</b></td> <td></td> </tr> <tr> <td><b>Plinth area (floor-wise)</b></td> <td></td> </tr> <tr> <td><b>Total number of bedrooms</b></td> <td></td> </tr> <tr> <td><b>Number of bedrooms offered to tourists</b></td> <td></td> </tr> </table>		<b>Building Number</b>		<b>Name of the local body</b>		<b>Plinth area (floor-wise)</b>		<b>Total number of bedrooms</b>		<b>Number of bedrooms offered to tourists</b>	
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<b>Number of bedrooms offered to tourists</b>												

<b>Details of location</b>	<b>Area of the plot</b>	
	<b>Survey number</b>	
	<b>Ward No.</b>	
	<b>Village</b>	
	<b>Taluk</b>	
<b>Fee remittance details</b>	Amount: Rs. 3000 Date and Time: 01-01-1970 05:30 AM Type: Transaction ID: 75011720220720113430 GRN: Bank Ref. No.	
<b>Documents produced by the applicant</b>	Acceptance of regulatory condition in 200/- Stamp paper	
	Residence Certificate from Panchayath/ Municipality/ Corporation	
	Ownership Certificate of building from Panchayath/ Municipality/ Corporation	
	Up to date tax receipt of land	
	Police clearance certificate from the Local Station House Officer	
	Registration from the Office of Food Safety Commissioner	
	Existing plan and elevation of the building	
	Photographs of the building (exterior and interior) â€“ 2 numbers each	

Date:

Name, Designation and Signature of the Convener  
and Chairman,  
Homestay Classification committee with office seal

**Inspection Report of the Committee for Classification of Homestays**

The committee has inspected the unit **Anies Garden Homestay, NCC Rd, Samithy Nagar, Ambalamukku, Thiruvananthapuram**, on .....

**Decision of the Committee**

The unit can be approved as Homestay in ..... category

Remarks:

OR

As the unit does not satisfy the requirements as per the stipulation of Department of Tourism, Government of Kerala, it could not be approved as Homestay.

Remarks:

<b>Committee members</b>	<b>Name and Designation</b>	<b>Signature with date</b>
Deputy Director, District Office, Department of Tourism		
Secretary, District Tourism Promotion Council (DTPC)		
Representative of Food Craft Institute (FCI)		
Manager of Government Guest House		
Representative of Indian Association of Tour Operators (IATO)		
Representative of the Local Body in which the unit is located		

<b>Sl No</b>	<b>Condition</b>	<b>Silver</b>	<b>Gold</b>	<b>Diamond</b>	<b>Yes/No</b>	<b>Remarks</b>
<b>A</b>	<b>General</b>					
1	Clean and hygienic premises	N	N	N		
2	Building in good condition	N	N	N		
3	Power back up	D	N	N		

4	Facilities for persons with differential abilities	D	D	N		
<b>B</b>	<b>Public Areas:</b>					
1	Newspapers available	N	N	N		
2	Seating arrangements in the living room	N	N	N		
3	Internet connection	D	N	N		
4	Washing machine/Laundry service	D	N	N		
5	Water Purifier for potable water	D	D	N		
6	Surveillance cameras	D	D	N		
<b>C</b>	<b>Room Facility</b>					
1	Good ventilation facility	N	N	N		
2	attached/separate toilets equal to the number of lettable rooms	N	N	N		
3	Minimum size of bedroom excluding bathroom has to be 120 sq. ft. (For traditional/heritage houses â€™ 100 sq. ft.)	N	N	N		
4	Fan/Room heater	N	N	N		
5	Clean white colour bed and bath linen	N	N	N		
6	Minimum bed width for single is 90 cm. and double 120 cm.	N	N	N		
7	Mattress minimum 10 cm. thick â€™ coir, cotton, foam or spring	N	N	N		
8	Minimum bedding 2 sheets, 2 pillows & 2 blankets (in air-conditioned rooms), mattress protector/bedcover	N	N	N		
9	A 5 AMP earthed power socket	N	N	N		
10	A table with drawer that can be used for writing purpose also	N	N	N		
11	A folder with writing pad, pencil, brochure/tariff, emergency phone numbers â€™ police, hospital, house	N	N	N		

12	Two chairs per room	N	N	N		
13	Wardrobe with minimum 4 cloth hangers per bedding	N	N	N		
14	Separate waste bin for degradable and non-degradable items	N	N	N		
15	Curtains/screening and mosquito net for all windows	N	N	N		
16	Drinking water facility	N	N	N		
17	A mirror, at least half length (3 feet)	N	N	N		
18	Bath Mat and Room Mat	N	N	N		
19	Reading lamp	D	N	N		
20	Television	D	N	N		
21	Air-conditioning	D	D	N		
<b>D</b>	<b>Bathrooms</b>					
1	Minimum size of bathroom 20 sq. ft.	N	N	N		
2	One bath towel and one face towel per guest	N	N	N		
3	Shower/ tap facility	N	N	N		
4	A clothes-hook in each bath/shower room	N	N	N		
5	A sanitary bin	N	N	N		
6	Western type Water Closet	N	N	N		
7	Toilet paper	N	N	N		
8	Floors and walls to have non-porous surfaces	N	N	N		
9	24 hours hot & cold running water availability	N	N	N		
10	Guest toiletries – soap (per guest) – shampoo (common)	N	N	N		
11	One bucket with mug	N	N	N		
12	Wash basin & face mirror	N	N	N		
13	Bottled toiletry products including body shampoo, moisturizer	D	D	N		
14	Complimentary tooth paste, tooth brush, shaving kit, comb	D	D	N		
<b>E</b>	<b>Dining Area</b>					

1	Dining room with quality furniture	N	N	N		
2	Non-plastic crockery & glassware	N	N	N		
3	Non-plastic cutlery	N	N	N		
4	Wash basin with liquid soap	N	N	N		
<b>F</b>	<b>Kitchen:</b>					
1	Refrigerator	N	N	N		
2	Daily cleaning of kitchen	N	N	N		
3	Cooking Range/Stove	N	N	N		
4	All food grade equipment, containers	N	N	N		
5	Ventilation system	N	N	N		
6	Safe drinking water	N	N	N		
7	Waste bucket with lid	N	N	N		
8	Kitchen Sink	N	N	N		
<b>G</b>	<b>Registers and Records</b>					
1	Bill book	N	N	N		
2	Occupancy Register	N	N	N		
3	Feedback Register	N	N	N		
4	Complaint Register including action taken	N	N	N		
5	C form submission should be done in proper manner and in record	N	N	N		
<b>H</b>	<b>Eco-friendly Practices</b>					
1	Segregation of wastes and its disposal	N	N	N		
2	Energy saving lighting	N	N	N		
3	Facility for rain water harvesting	D	D	N		
<b>I</b>	<b>Responsible Tourism</b>					
1	Sourcing local goods	N	N	N		
2	Promotion of local souvenirs	D	D	N		
3	Promotion of local art and culture	D	D	N		
<b>J</b>	<b>Pollution Control Measures</b>					

1	Septic tank and soak pit as per IS:2470 (part 1 & 2) for the treatment of sewage and Sullage waste	N	N	N		
2	If generator is using-provision of acoustic enclosure	N	N	N		

N-Necessary, D-Desirable (It is mandatory for the promoter to fulfill all necessary items to become eligible for classification/reclassification)